

Security Water District/Enterprise

Regular Board Meeting

6510 Southmoor Drive, Fountain, Colorado

Call-In Number: **1-605-313-5949**, Access Code: **895871#**

Agenda

June 22, 2022

CALL TO ORDER AND INTRODUCTION OF GUESTS

PUBLIC COMMENT (Please limit to 5 minutes per person)

CONSENT CALENDAR:

- Adoption of the minutes of the regular Board meeting of May 18, 2022.
- Acceptance of the Treasurer's reports for the months of May, 2022 subject to audit.

LEGAL REPORT – consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

- a. Water Lease with the Arkansas Groundwater and Reservoir Association (AGRA) (Shohet).
- b. Base Ranch update (Shohet, Heald).
- c. Security Diligence Cases (Shohet).
- d. Other Current Water Court Cases (Shohet).
- e. Other Legal Issues in Progress (Shohet).

OLD BUSINESS - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

W-1: Per- and polyfluoroalkyl substances (PFAS) in Source Water and Other Drinking Water Quality Issues – For Discussion and Possible Action (Heald, Sukalski, Bernard, Davis, Sams).

District staff will provide the latest information regarding this issue and seek guidance from the Board for strategies moving forward. Among the issues to be discussed are:

- Regulatory and Legal Developments (Please see Enclosure W-1)
- Public and Media Communications
- Mitigation Facility Construction, Startup and Shakedown
- Other current developments

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(continued)

W-2: 2021 District Financial Audit update – For Discussion and Possible Action (Heald).

The District typically receives the annual audit report and related documents from Hoelting and Company, Inc., CPAs, each year prior to the June Board of Directors meeting. This year, the annual audit report may not be completed until the end of June. Consequently, the report will not be available for Board acceptance until the July Board of Directors meeting. The general manager will be prepared to provide additional information during this meeting.

W-3: Authorization of Additional Expenditures for Water System Improvements – For Discussion and Possible Action (Heald, Davis, Sams).

Recommended motion: "... to authorize change orders for additional expenditures by the District and Pate Construction Co., Inc. for water system improvements as described."

During the water system improvement work being done by Pate Construction Co., Inc. in the Ponderosa Drive area, unexpected conditions were encountered in the intersection of Security Boulevard and Grand Boulevard. In order to keep the project moving, the District's general manager signed a change order for \$14,240.28 on May 26, 2022, that was intended to help determine the underground conditions in that intersection. It now appears that additional funding in an amount to be determined will be needed in order to reconstruct the water infrastructure at that location. Details will be provided during this meeting. Please see Enclosure W-3 for a copy of the change order that was signed in May.

NEW BUSINESS - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

W-4: Appointment of Assistant Secretary/Treasurer – For Discussion and Possible Action (Heald).

Recommended motion: "...to appoint the general manager, Roy E. Heald, as District's Assistant Secretary/Treasurer."

In keeping with past practice, the general manager is recommending that he be appointed as the District's Assistant Secretary/Treasurer.

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W-5: Modification of the District’s Personnel Manual with regard to Temporary Employees – For Discussion and Possible Action (Heald).

Recommended motion: “...to modify the District’s Personnel Manual to exempt Temporary Employees from the Nepotism policy.”

District staff is recommending that the Board consider exempting temporary employees from the Personnel Manual’s nepotism policy. Staff feels that it would be beneficial to the District to make this change. Additional discussion will occur during this meeting. Please see Enclosure W-5 for a copy of the pertinent sections of the Personnel Manual as well as the recommended change.

OTHER - consideration of the following reports, including items reasonably related to these reports, where formal action may or may not be taken:

Superintendent’s Report (Davis)

Manager of Operations Report (Bernard)

Assistant Manager’s Report (Sukalski)

General Manager’s Report (Heald)

EXECUTIVE SESSION: (if necessary) Consideration of the following items (motion will include subject matter to be discussed in as much detail as possible without compromising the purpose for which the session is being called):

Next Regular Meeting: July 20, 2022 at 231 Security Boulevard, El Paso County, Colorado

ADJOURN

Security Sanitation District/Enterprise

Regular Board Meeting

6510 Southmoor Drive, Fountain, Colorado

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June 22, 2022

CALL TO ORDER AND INTRODUCTION OF GUESTS

PUBLIC COMMENT (Please limit to 5 minutes per person)

CONSENT CALENDAR:

- Adoption of the minutes of the regular Board meeting of May 18, 2022.
- Acceptance of the Treasurer's reports for the months of May, 2022 subject to audit.

LEGAL REPORT – consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

- a. Other Legal Issues in Progress (Shohet)

OLD BUSINESS - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

S-1: Design and Construction of Wastewater Treatment Plant Improvements – For Discussion and Possible Action (Sukalski, Bernard, Sipe, Sams, Morton).

District staff and consultants will provide the Board with the latest information regarding the status of wastewater plant improvements being designed by GMS, Inc., and constructed by the Construction Manager at Risk (CMAR), Moltz Construction, Inc.

S-2: 2021 District Financial Audit update – For Discussion and Possible Action (Heald).

The District typically receives the annual audit report and related documents from Hoelting and Company, Inc., CPAs, each year prior to the June Board of Directors meeting. This year, the annual audit report may not be completed until the end of June. Consequently, the report will not be available for Board acceptance until the July Board of Directors meeting. The general manager will be prepared to provide additional information during this meeting.

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NEW BUSINESS - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

S-3: Purchase of New Service Vehicle - For Discussion and Possible Action (Sipe, Heald).

Recommended motion: "...to purchase the new service vehicle recommended by the District Superintendent at a cost not to exceed \$48,000."

The District Superintendent is recommending that the District purchase a new service vehicle to replace an old vehicle in its fleet. Details of this recommendation will be provided during this meeting. Please see enclosure S-3 for two vehicle purchase quotations and a letter from the Superintendent.

S-4: Appointment of Assistant Secretary/Treasurer – For Discussion and Possible Action (Heald).

Recommended motion: "...to appoint the general manager, Roy E. Heald, as District's Assistant Secretary/Treasurer."

In keeping with past practice, the general manager is recommending that he be appointed as the District's Assistant Secretary/Treasurer.

S-5: Modification of the District's Personnel Manual with regard to Temporary Employees – For Discussion and Possible Action (Heald).

Recommended motion: "...to modify the District's Personnel Manual to exempt Temporary Employees from the Nepotism policy."

District staff is recommending that the Board consider exempting temporary employees from the Personnel Manual's nepotism policy. Staff feels that it would be beneficial to the District to make this change. Additional discussion will occur during this meeting. Please see Enclosure W-5 for a copy of the pertinent sections of the Personnel Manual as well as the recommended change.

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OTHER - consideration of the following reports, including items reasonably related to these reports, where formal action may or may not be taken:

Superintendent's Report (Sipe)

Manager of Operations Report (Bernard)

Assistant Manager's Report (Sukalski)

General Manager's Report (Heald)

EXECUTIVE SESSION: Consideration of the following items (motion will include subject matter to be discussed in as much detail as possible without compromising the purpose for which the session is being called):

Next Regular Meeting: July 20, 2022 at 231 Security Boulevard, El Paso County, Colorado

ADJOURN