

**Security Water District/Enterprise**

Regular Board Meeting

231 Security Boulevard, El Paso County, Colorado

Call-In Number: 1-605-313-5949, Access Code: 895871#

**Agenda**

**November 16, 2022, 5:30 p.m.**

**CALL TO ORDER AND INTRODUCTION OF GUESTS**

**PUBLIC COMMENT** (Please limit to 5 minutes per person)

**CONSENT CALENDAR:**

- Adoption of the minutes of the regular Board meeting of October 19, 2022.
- Acceptance of the Treasurer's reports for the month of October, 2022 subject to audit.

**LEGAL REPORT** – consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

- a. Base Ranch update (Shohet, Heald).
- b. Security Diligence Cases (Shohet).
- c. Other Current Water Court Cases (Shohet).
- d. Other Legal Issues in Progress (Shohet).

**OLD BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**W-1**: SAMS Facility Operations, Upgrades and Grants (Heald, Sukalski, Bernard, Sams, Morton).

District staff and consultants will provide the latest information regarding the SAMS facility operations, improvements and new construction, as well as other PFAS-related information.

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Regular Board Meeting  
231 Security Boulevard, El Paso County, Colorado  
**Agenda**  
**November 16 2022, 5:30 p.m.**  
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**W-2:** 2023 Preliminary Budget – For Discussion and Possible Action (Heald).

In accordance with the Board action taken during last month’s meeting, a public notice is being posted and published stating that the 2023 budget has been submitted to the Board and is available for public inspection. The notice also provides notification of the public hearing that will be held on December 14, 2022 at 5:30 p.m. Board members are encouraged to carefully review the proposed budget that was submitted last month and provide recommended changes during the November 16, 2022 Board meeting so that the budget can be updated for the December 14<sup>th</sup> meeting as necessary.

**NEW BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**W-3:** Purchase of New Service Vehicle - For Discussion and Possible Action (Bernard, Heald).

Recommended motion: “...to purchase the new service vehicle recommended by the District Superintendent at a cost not to exceed \$59,000.”

The District Superintendent is recommending that the District purchase a new service vehicle to replace an old vehicle in its fleet. Details of this recommendation will be provided during this meeting.

**W-4:** Employee Health Insurance Renewal - For Discussion and Possible Action (Heald).

Recommended motion: “...to authorize the renewal of the District’s health, life, dental, vision and disability insurance as described.”

The District Manager will provide details of the 2023 renewal of the of the District’s employee health insurance package during this meeting. A copy of the Employee Health Insurance Benefits renewal proposal is included in this Board packet as enclosure W-4, and will be referenced by the manager during this meeting.

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231 Security Boulevard, El Paso County, Colorado  
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**November 16 2022, 5:30 p.m.**  
(continued)

**W-5:** Investment Advisory Agreement Renewal - For Discussion and Possible Action (Heald).

Recommended motion: "...to authorize the renewal of the District's Investment Advisory Agreement with Insight North America LLC as described."

The District Manager is recommending that the Board continue the relationship it has had for many years with Insight North America LLC by renewing its Investment Advisory Agreement. Additional information will be provided during this meeting. Please see enclosure W-5 for a copy of the agreement.

**OTHER** - consideration of the following reports, including items reasonably related to these reports, where formal action may or may not be taken:

Superintendent's Report (Davis)

Manager of Operations Report (Bernard)

Assistant Manager's Report (Sukalski)

General Manager's Report (Heald)

**EXECUTIVE SESSION:** (if necessary) Consideration of the following items (motion will include subject matter to be discussed in as much detail as possible without compromising the purpose for which the session is being called):

- Discussion of Possible Purchase of Water Rights Near the Upper Arkansas River-
  - Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest, C.R.S. 24-6-402(4)(a).
  - Conferences with an attorney for the public entity for the purposes of receiving legal advice on specific legal questions, C.R.S. 24-6-402(4)(b).
  - Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, C.R.S. 24-6-402(4)(e).

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**EXECUTIVE SESSION:** (continued)

- 2023 Salary and Wage Proposal and Other Personnel Issues - Personnel Matters, C.R.S. 24-6-402(4)(f).

**W-5:** 2023 Employee Salary and Wage Proposal – For Discussion and Possible Action (Heald).

Recommended motion: "...to approve the 2023 Employee Salary and Wage proposal as discussed."

Subsequent to the Executive Session to discuss personnel matters, the District Manager will submit a proposal for employee salary and wage adjustments for 2023. The District Manager will seek approval of the proposal at that time.

**Next Regular Meeting: December 14, 2022, 5:30 p.m., at 231 Security Boulevard, El Paso County, Colorado.**

**ADJOURN**

**Security Sanitation District/Enterprise**  
Regular Board Meeting  
231 Security Boulevard, El Paso County, Colorado  
Call-In Number: **1-605-313-5949**, Access Code: **895871#**

**Agenda**  
**November 16, 2022, 5:30 p.m.**

**CALL TO ORDER AND INTRODUCTION OF GUESTS**

**PUBLIC COMMENT** (Please limit to 5 minutes per person)

**CONSENT CALENDAR:**

- Adoption of the minutes of the regular Board meeting of October 19, 2022.
- Acceptance of the Treasurer's reports for the month of October, 2022 subject to audit.

**LEGAL REPORT** – consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

- a. Other Legal Issues in Progress (Shohet)

**OLD BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**S-1:** Design and Construction of Wastewater Treatment Plant Improvements – For Discussion and Possible Action (Sukalski, Bernard, Sams, Morton).

District staff and consultants will provide the Board with the latest information regarding the status of wastewater plant improvements being designed by GMS, Inc., and constructed by the Construction Manager at Risk (CMAR), Moltz Construction, Inc.

**S-2:** 2023 Preliminary Budget – For Discussion and Possible Action (Heald).

In accordance with the Board action taken during last month's meeting, a public notice is being posted and published stating that the 2023 budget has been submitted to the Board and is available for public inspection. The notice also provides notification of the public hearing that will be held on December 14, 2022 at 5:30 p.m. Board members are encouraged to carefully review the proposed budget that was submitted last month and provide recommended changes during the November 16, 2022 Board meeting so that the budget can be updated for the December 14<sup>th</sup> meeting as necessary.

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**November 16, 2022, 5:30 p.m.**  
(continued)

**NEW BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**S-3:** Purchase of Used Scissor Lift - For Discussion and Possible Action  
(Bernard, Heald).

Recommended motion: "...to purchase the used scissor lift recommended by the District Superintendent at a cost not to exceed \$9,000."

The District Superintendent is recommending that the District purchase equipment known as a scissor lift in order to facilitate safe maintenance on various elevated equipment at the Dick Gilham Water Reclamation Facility. Details of the recommended equipment purchase can be found in enclosure S-3. Additional information will be provided during this meeting.

**S-4:** Employee Health Insurance Renewal - For Discussion and Possible Action  
(Heald).

Recommended motion: "...to authorize the renewal of the District's health, life, dental, vision and disability insurance as described."

The District Manager will provide details of the 2023 renewal of the of the District's employee health insurance package during this meeting. A copy of the Employee Health Insurance Benefits renewal proposal is included in this Board packet as enclosure W-4, and will be referenced by the manager during this meeting.

**S-5:** Investment Advisory Agreement Renewal - For Discussion and Possible Action  
(Heald).

Recommended motion: "...to authorize the renewal of the District's Investment Advisory Agreement with Insight North America LLC as described."

The District Manager is recommending that the Board continue the relationship it has had for many years with Insight North America LLC by renewing its Investment Advisory Agreement. Additional information will be provided during this meeting. Please see enclosure S-5 for a copy of the agreement.

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**November 16, 2022, 5:30 p.m.**  
(continued)

**OTHER** - consideration of the following reports, including items reasonably related to these reports, where formal action may or may not be taken:

Superintendent's Report (Sipe)

Manager of Operations Report (Bernard)

Assistant Manager's Report (Sukalski)

General Manager's Report (Heald)

**EXECUTIVE SESSION:** Consideration of the following items (motion will include subject matter to be discussed in as much detail as possible without compromising the purpose for which the session is being called):

- 2023 Salary and Wage Proposal and Other Personnel Issues - Personnel Matters, C.R.S. 24-6-402(4)(f).

**S-6:** 2023 Employee Salary and Wage Proposal – For Discussion and Possible Action (Heald).

Recommended motion: "...to approve the 2023 Employee Salary and Wage proposal as discussed."

Subsequent to the Executive Session to discuss personnel matters, the District Manager will submit a proposal for employee salary and wage adjustments for 2023. The District Manager will seek approval of the proposal at that time.

**Next Regular Meeting: December 14, 2022, 5:30 p.m., 231 Security Boulevard, El Paso County, Colorado.**

**ADJOURN**