

**Security Water District/Enterprise**

Regular Board Meeting

**September 20, 2023, 5:30 p.m.**

231 Security Boulevard, El Paso County, Colorado

Call-In Number: **1-605-313-5949**, Access Code: **895871#**

**Agenda**

**CALL TO ORDER AND INTRODUCTION OF GUESTS**

**PUBLIC COMMENT** (Please limit to 5 minutes per person)

**CONSENT CALENDAR:**

- Adoption of the minutes of the regular Board meeting of August 16, 2023.
- Acceptance of the Treasurer's reports for the month of August 2023 subject to audit.

**LEGAL REPORT** – consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

- a. Base Ranch update (Monson/Shohet, Heald).
- b. Current Water Court Cases (Monson/Shohet).
- c. Other Legal Issues in Progress (Monson/Shohet).

**OLD BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**W-1:** SAMS Facility Operations, Upgrades and Grants – For Discussion and Possible Action (Heald, Sukalski, Bernard, Davis, Sams, Morton).

District staff and consultants will provide the latest information regarding the SAMS facility operations, improvements and new construction, as well as other PFAS-related information.

**NEW BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

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Regular Board Meeting  
**September 20, 2023, 5:30 p.m.**  
231 Security Boulevard, El Paso County, Colorado  
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**W-2:** Demolition of Residential Building at 229 Security Boulevard - For Discussion and Possible Action (Heald, Sams, Sukalski, Bernard).

Recommended motion: "...to accept the recommended bid (Base Bid Schedule items 1 and 2) for the demolition of the residential building at 229 Security Boulevard in the amount of \$63,000 as described."

The District solicited bids from organizations experienced in structural demolition and environmental remediation for the demolition of the residential building at 229 Security Boulevard. Only one bid was received – from Rockies Environmental and Demolition Services. District staff is recommending that the Board accept Base Bid Schedule items 1 and 2 from Rockies Environmental and Demolition Services and that the District make other arrangements to restore the excavated area. Please see Enclosure W-2 for a copy of the Bid Form. Additional information will be provided during this meeting.

**W-3:** Cyber-Security Discussion and Resolution Approval – For Discussion and Possible Action (Heald, Sukalski).

Recommended motion: "...to approve Resolution Number W-2023-09-1 implementing the Cyber-Security Requirements of the District's Insurance Carrier."

In order to retain the District's current information technology insurance coverage limits, the District's insurance carrier requires that the District Board and staff have a discussion about important aspects of cyber-security and make certain commitments to enhance cyber-security. Please see Enclosure W-3 for a copy of Resolution W-2023-09-1 documenting the cyber-security discussion that occurred during this Board meeting. Additional information will be provided during this meeting.

**W-4:** 2024 Budget Process – For Discussion and Possible Action (Heald).

Recommended motion: "...to appoint Roy Heald as the District's budget officer for the 2024 budget process."

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District staff has begun the 2024 budget preparation process. One of the first tasks in the budget process is to appoint the budget officer. The budget officer will then provide the preliminary budget to Board members by October 15, 2023, and will prepare the final budget prior to the December 13, 2023 Board meeting (unless Colorado state ballot Proposition HH passes during the November 7, 2023 election, in which case the budget hearing will be held on January 3, 2024). The District's general manager is recommending that he be appointed as the budget officer, in keeping with past practices

**OTHER** - consideration of the following reports, including items reasonably related to these reports, where formal action may or may not be taken:

Superintendent's Report (Davis)

Manager of Operations Report (Bernard)

Assistant Manager's Report (Sukalski)

General Manager's Report (Heald)

**EXECUTIVE SESSION:** (if necessary) Consideration of the following items (motion will include subject matter to be discussed in as much detail as possible without compromising the purpose for which the session is being called):

**Next Regular Meeting: October 18, 2023, 5:30 p.m., at 231 Security Boulevard, El Paso County, Colorado.**

**ADJOURN**

**Security Sanitation District/Enterprise**

Regular Board Meeting

**September 20, 2023, 5:30 p.m.**

231 Security Boulevard, El Paso County, Colorado

Call-In Number: **1-605-313-5949**, Access Code: **895871#**

**Agenda**

**CALL TO ORDER AND INTRODUCTION OF GUESTS**

**PUBLIC COMMENT** (Please limit to 5 minutes per person)

**CONSENT CALENDAR:**

- Adoption of the minutes of the special Board meeting of August 7, 2023.
- Adoption of the minutes of the regular Board meeting of August 16, 2023.
- Acceptance of the Treasurer's reports for the month of August 2023 subject to audit.

**LEGAL REPORT** – consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

- a. Other Legal Issues in Progress (Monson/Shohet)

**OLD BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**S-1:** Design and Construction of Wastewater Treatment Plant Improvements – For Discussion and Possible Action (Sukalski, Bernard, Sipe, Sams, Morton).

District staff and consultants will provide the Board with the latest information regarding the status of wastewater plant improvements being designed by GMS, Inc., and constructed by the Construction Manager at Risk (CMAR), Moltz Construction, Inc.

**NEW BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**S-2:** Cyber-Security Discussion and Resolution Approval – For Discussion and Possible Action (Heald, Sukalski).

Recommended motion: "...to approve Resolution Number S-2023-09-1 implementing the Cyber-Security Requirements of the District's Insurance Carrier."

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In order to retain the District's current information technology insurance coverage limits, the District's insurance carrier requires that the District Board and staff have a discussion about important aspects of cyber-security and make certain commitments to enhance cyber-security. Please see Enclosure S-2 for a copy of Resolution S-2023-09-1 documenting the cyber-security discussion that occurred during this Board meeting. Additional information will be provided during this meeting.

**S-3:** 2024 Budget Process – For Discussion and Possible Action (Heald).

Recommended motion: "...to appoint Roy Heald as the District's budget officer for the 2024 budget process."

District staff has begun the 2024 budget preparation process. One of the first tasks in the budget process is to appoint the budget officer. The budget officer will then provide the preliminary budget to Board members by October 15, 2023, and will prepare the final budget prior to the December 13, 2023 Board meeting (unless Colorado state ballot Proposition HH passes during the November 7, 2023 election, in which case the budget hearing will be held on January 3, 2024). The District's general manager is recommending that he be appointed as the budget officer, in keeping with past practices

**OTHER** - consideration of the following reports, including items reasonably related to these reports, where formal action may or may not be taken:

Superintendent's Report (Sipe)

Manager of Operations Report (Bernard)

Assistant Manager's Report (Sukalski)

General Manager's Report (Heald)

**Security Sanitation District/Enterprise**  
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**EXECUTIVE SESSION:** (if necessary) Consideration of the following items (motion will include subject matter to be discussed in as much detail as possible without compromising the purpose for which the session is being called):

**Next Regular Meeting: October 18, 2023, 5:30 p.m., at 231 Security Boulevard, El Paso County, Colorado.**

**ADJOURN**