

**Security Water District/Enterprise**

Regular Board Meeting

**November 20, 2024, 5:30 p.m.**

231 Security Boulevard, El Paso County, Colorado

Call-In Number: **1-605-313-5949**, Access Code: **895871#**

**Agenda**

**CALL TO ORDER AND INTRODUCTION OF GUESTS**

**PUBLIC COMMENT** (Please limit to 5 minutes per person)

**CONSENT CALENDAR:**

- Adoption of the minutes of the regular Board meeting of October 16, 2024.
- Acceptance of the Treasurer's reports for the month of October, 2024 subject to audit.

**LEGAL REPORT** – consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

- a. PFAS Settlement (Shohet, Heald)
- b. Base Ranch update (Shohet, Heald, Sukalski, Bernard).
- c. Current Water Court Cases (Shohet).
- d. Other Legal Issues in Progress (Shohet).

**OLD BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**W-1**: SAMS Facility Operations, Upgrades and Grants – For Discussion and Possible Action (Heald, Sukalski, Bernard, Davis, Sams, Morton).

District staff and consultants will provide the latest information regarding the SAMS facility operations, improvements, and new construction, as well as other PFAS-related information.

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**W-2:** 2025 Preliminary Budget – For Discussion and Possible Action (Heald).

In accordance with the Board action taken during last month’s meeting, a public notice is being posted and published stating that the 2025 budget has been submitted to the Board and is available for public inspection. The notice also provides notification of the public hearing that will be held on December 11, 2024 at 5:30 p.m. Board members are encouraged to carefully review the proposed budget that was submitted last month and provide recommended changes during the November 20, 2024 Board meeting so that the budget can be updated for the December 11<sup>th</sup> meeting as necessary.

**NEW BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**W-3:** 2024 Draft Amended Budget – For Discussion and Possible Action (Heald).

Recommended motion: “...to acknowledge receipt of the proposed 2024 amended budget and set a date of December 11, 2024 at 5:30 p.m. for a public hearing to consider the amended budget.”

District staff has prepared the District’s proposed 2024 amended budget for Board and public consideration. A copy of the draft amended budget is included in this Board packet. The 2024 budget amendment is necessary primarily due to the receipt of unanticipated revenue in the form of investment income and PFC Mitigation Payments. Final Board action on the amended budget will be needed on December 11, 2024.

**OTHER** - consideration of the following reports, including items reasonably related to these reports, where formal action may or may not be taken:

Superintendent’s Report (Davis)

Manager of Operations Report (Bernard)

Assistant Manager’s Report (Sukalski)

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General Manager's Report (Heald)

Board Member Comments, Issues, Concerns, Recommendations for Future Board Meetings

Board President's Report (Allgood)

**Suspend Regular Meeting for a Joint Meeting with the Security Sanitation District Board**

**NEW BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**W-4:** Worker's Compensation Insurance Renewal – For Discussion and Possible Action (Heald).

Recommended motion: "...to authorize the General Manager to accept the 2025 Worker's Compensation Insurance renewal as described."

Specialty Insurance Partners, LLC, has provided renewal proposals for 2025 Worker's Compensation insurance for the District's consideration. This proposal will be through the Colorado Special Districts Property and Liability Pool, which has provided the District's insurance for a number of years. The District manager will provide the latest insurance information during this meeting. Please see Enclosure W-4 for a copy of the Worker's Compensation Insurance invoice, which includes a summary of the 2025 premiums.

**W-5:** Investment Advisory Agreement Renewal - For Discussion and Possible Action (Heald).

Recommended motion: "...to authorize the renewal of the District's Investment Advisory Agreement with Insight North America LLC as described."

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The District Manager is recommending that the Board continue the relationship it has had for many years with Insight North America LLC by renewing its Investment Advisory Agreement. Additional information will be provided during this meeting. Please see enclosure W-5 for a copy of the agreement.

**EXECUTIVE SESSION:** (if necessary) Consideration of the following items (motion will include subject matter to be discussed in as much detail as possible without compromising the purpose for which the session is being called):

- 2024 Salary and Wage Proposal and Other Personnel Issues - Personnel Matters, C.R.S. 24-6-402(4)(f).

**W-6:** 2025 Employee Salary and Wage Proposal – For Discussion and Possible Action (Heald).

Recommended motion: “...to approve the 2025 Employee Salary and Wage proposal as discussed.”

Subsequent to the Executive Session to discuss personnel matters, the District Manager will submit a proposal for employee salary and wage adjustments for 2025. The District Manager will seek approval of the proposal at that time.

**Next Regular Meeting: Wednesday, December 11, 2024, 5:30 p.m., at 231 Security Boulevard, El Paso County, Colorado.**

**ADJOURN**

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- Adoption of the minutes of the regular Board meeting of October 16, 2024.
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**LEGAL REPORT** – consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

- a. Other Legal Issues in Progress (Shohet)

**OLD BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**S-1:** Design and Construction of Wastewater Treatment Plant Improvements – For Discussion and Possible Action (Sukalski, Bernard, Sipe, Sams, Morton).

District staff and consultants will provide the Board with the latest information regarding the status of wastewater plant improvements being designed by GMS, Inc., and constructed by the Construction Manager at Risk (CMAR), Moltz Construction, Inc.

**S-2:** 2025 Preliminary Budget – For Discussion and Possible Action (Heald).

In accordance with the Board action taken during last month's meeting, a public notice is being posted and published stating that the 2025 budget has been submitted to the Board and is available for public inspection. The notice also provides notification of the public hearing that will be held on December 11, 2024 at 5:30 p.m. Board members are encouraged to carefully review the proposed budget that was submitted last month and provide recommended changes during the November 20, 2024 Board meeting so that the budget can be updated for the December 11<sup>th</sup> meeting as necessary.

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**OTHER** - consideration of the following reports, including items reasonably related to these reports, where formal action may or may not be taken:

Superintendent's Report (Sipe)

Manager of Operations Report (Bernard)

Assistant Manager's Report (Sukalski)

General Manager's Report (Heald)

Board Member Comments, Issues, Concerns, Recommendations for Future Board Meetings

Board President's Report (Allgood)

**Suspend Regular Meeting for a Joint Meeting with the Security Water District Board**

**NEW BUSINESS** - consideration of the following items, including items reasonably related to these items, where formal action may or may not be taken:

**S-3:** Worker's Compensation Insurance Renewal – For Discussion and Possible Action (Heald).

Recommended motion: "...to authorize the General Manager to accept the 2025 Worker's Compensation Insurance renewal as described."

Specialty Insurance Partners, LLC, has provided renewal proposals for 2025 Worker's Compensation insurance for the District's consideration. This proposal will be through the Colorado Special Districts Property and Liability Pool, which has provided the District's insurance for a number of years. The District manager will provide the latest

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insurance information during this meeting. Please see Enclosure S-3 for a copy of the Worker's Compensation Insurance invoice, which includes a summary of the 2025 premiums.

**S-4:** Investment Advisory Agreement Renewal - For Discussion and Possible Action (Heald).

Recommended motion: "...to authorize the renewal of the District's Investment Advisory Agreement with Insight North America LLC as described."

The District Manager is recommending that the Board continue the relationship it has had for many years with Insight North America LLC by renewing its Investment Advisory Agreement. Additional information will be provided during this meeting. Please see enclosure S-4 for a copy of the agreement.

**EXECUTIVE SESSION:** (if necessary) Consideration of the following items (motion will include subject matter to be discussed in as much detail as possible without compromising the purpose for which the session is being called):

- 2024 Salary and Wage Proposal and Other Personnel Issues - Personnel Matters, C.R.S. 24-6-402(4)(f).

**S-5:** 2025 Employee Salary and Wage Proposal – For Discussion and Possible Action (Heald).

Recommended motion: "...to approve the 2025 Employee Salary and Wage proposal as discussed."

Subsequent to the Executive Session to discuss personnel matters, the District Manager will submit a proposal for employee salary and wage adjustments for 2025. The District Manager will seek approval of the proposal at that time.

**Next Regular Meeting: Wednesday, December 11, 2024, 5:30 p.m., at 231 Security Boulevard, El Paso County, Colorado.**

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